

# Test your WebEx connection & troubleshooting common WebEx problems

**Tuesday through Thursday:** Use the WebEx "free space" link to test your screen sharing ==> <https://swri15.webex.com/swri15/j.php?MTID=m69baec32006b4b0b20ac1e514ca0c4c6>

The "test" channel (12p-5p EDT Mon, Oct 5) is found here ==> <https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fswri15.webex.com%2Fswri15%2Fj.php%3FMTID%3Dm46a4e69e070ebda10dbb38414fcc8e&data=02%7C01%7Ckevin.genestreti%40unh.edu%7C551a49b29be54de94ac708d863a8cc61%7Cd6241893512d46dc8d2bbe47e25f5666%7C0%7C0%7C637368924357329355&sdata=NvMxNB2B0TawelGqQ5zXIQdqFz0Tuc%2BhG3Z%2B1YkgX5w%3D&reserved=0>

1. We **WOULD BE VERY GRATEFUL** – help us organize a smooth meeting & please test your WebEx connection the afternoon before the meeting
2. Test channel will be open **12pm to 5pm EDT on Monday, Oct 5** (and Kevin Genestreti will try his best to stay online the whole time to help you debug, though I may be offline at brief moments!)
3. Please test **SHARING YOUR SCREEN** and **YOUR AUDIO CONNECTION** ("can you hear me and see my slides?")

a. **Common problems** are:

- i. The **"JOIN BY BROWSER" function does not, under any circumstances, let you share you screen!!** Please download the WebEx application on your computer or have the session chair share your slides. You should upload your slides using the dropbox links that appear on the meeting agenda page before your plenary session
- ii. **Linux will not allow you to share your screen in the poster / breakout session** – if you're presenting a poster and only have a linux machine then please contact Kevin Genestreti (Kevin dot Genestreti at SwRI dot org) and Kristie Llera (Kristie dot Llera at SwRI dot org)
- iii. **You need to give WebEx permission to "record" (share) your screen** – you will need to update the permissions then restart WebEx
- iv. **A slow internet connection (or a slow computer) will worsen your audio quality** – if you have had these problems in the past then please call in using your phone
- v. **Slides may be cut off, slides may not appear, or the audience may see the "presenter view"** – Please share you screen NOT a single application (below) and, if necessary, turn off / disconnect additional monitors

Thank you for your help!! We are looking forward to a smooth virtual meeting.

**Follow links to drop box & upload your talks**

Dashboard / MMS Science Working Team Home

MMS FALL 2020 Science Working Team Meeting

Instructions: how to attend our meeting  
Instructions: using Slack to chat with MMS team during meeting  
Join our Slack ==> <https://mmswri102020.slack.com>  
Please refresh your browser windows frequently as folks will be updating continuously

**Tuesday, October 6**  
10 am Eastern (7 am Pacific, 4 pm Paris, 11 pm Tokyo)  
PLENARY SCIENCE SESSION  
Major Developments not yet familiar to the team  
DROP YOUR PLENARY PRESENTATIONS AT THIS LINK  
Connection Link: WEBEX-1  
Webex host: Kevin Genestreti

**Wednesday, October 7**  
10 am Eastern (7 am Pacific, 4 pm Paris, 11 pm Tokyo)  
PLENARY SCIENCE SESSION  
Major Developments not yet familiar to the team  
DROP YOUR PLENARY PRESENTATIONS AT THIS LINK  
Connection Link: WEBEX-1  
Webex host: Kevin Genestreti

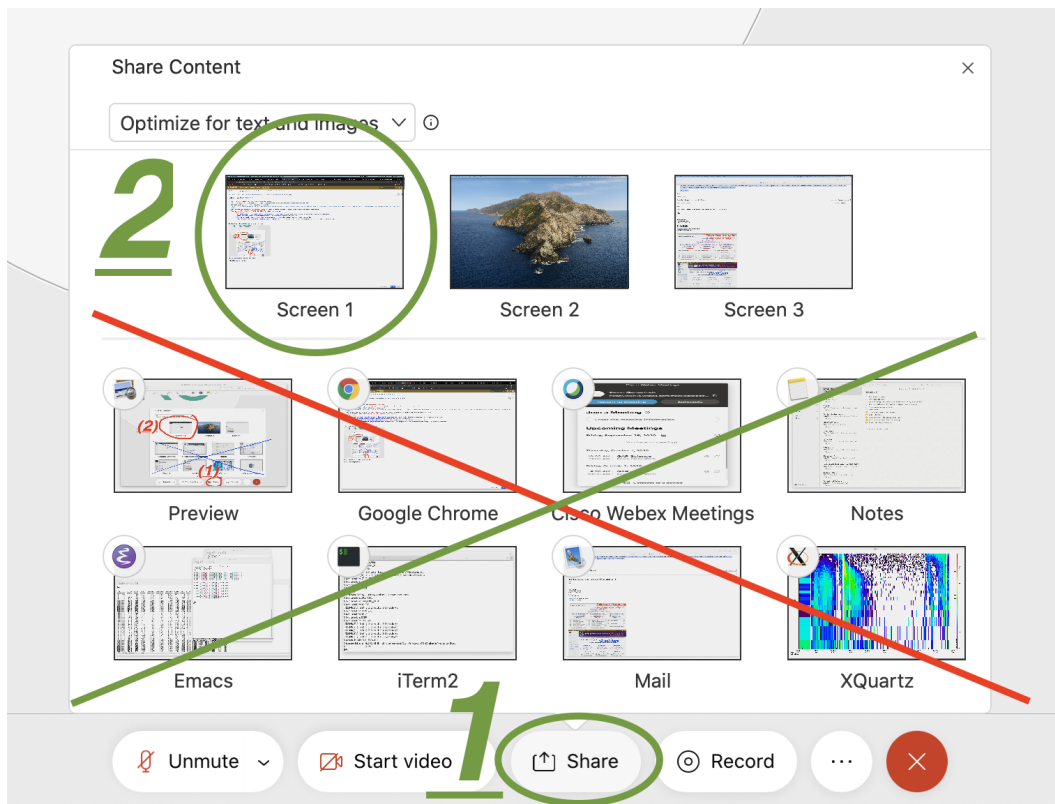
**Thursday, October 8**  
10 am Eastern (7 am Pacific, 4 pm Paris, 11 pm Tokyo)  
PLENARY SCIENCE SESSION  
Major Developments not yet familiar to the team  
DROP YOUR PLENARY PRESENTATIONS AT THIS LINK  
Connection Link: WEBEX-1  
Webex host: Kevin Genestreti

Chair: Burch	Tuesday, October 6 Plenary Science	TIME
10:00am Eastern	Opening, Welcome, Review of Logistics	10 min
10:10	Jim Burch: MMS 2nd Extended Mission Science Opportunities	20 min
10:30	Jason Shuster: Dayside Reconnection Review	20 min
10:50	Joachim Birn: Simulations of Kinetic Structures in the Magnetosphere Review	20 min
11:10	Dan Gershman: Electron Dynamics Resolved with MMS	15 min
11:25	Leslie Garrison: Outreach and Communication Update	15 min

Chair: Giles	Wednesday, October 7 Plenary Science	TIME
10:00am Eastern	Opening, Welcome, Review of Logistics	10 min
10:10	Jim Clapsadle/Trevor Williams: 2nd Extended Mission Operational Plans	20 min
10:30	Rick Wilder: Kinetic Structures Shaping the Flanks Review	20 min
10:50	Christine Gabrielse: Review of Meso-Scale Injections from the Plasma Sheet	20 min
11:10	Akhtar Ardakani: Heavy Ions in Nightside Reconnection	15 min
11:25	Li-Jen Chen: The Role of Wave-Particle Interactions During Reconnection	15 min

Chair: Terbert	Thursday, October 8 Plenary Science	TIME
10:00am Eastern	Opening, Welcome, Review of Logistics	10 min
10:10	Julia Stawarz: Kinetic Turbulence Review	20 min
10:30	Joo Hwang: Magnetosphere Ionosphere Coupling Including Cold Plasma Contributions Review	20 min
10:50	Katy Goodrich: Shock Physics Review	20 min
11:10	Kai Poh: Dissipating Magnetotail Flux Ropes Overview	15 min
11:25	Kris Larsen/Barbara Giles: 2nd Extended Mission Data Access Initiatives	15 min

YOU MUST DISCONNECT FROM ONE WEBEX SESSION IN ORDER TO OPEN ANOTHER



(1) DO: select share screen at bottom of the WebEx window

(2.1) DO NOT: share a single application, do not "share powerpoint"

(2.2) DO: share screen